MONTHLY FIRST AID KIT MAINTENANCE CHECKLIST

NO	CHECKLIST	YES	NO	COMMENTS
1.	First aid kits inspected for completeness			
2.	Expired items replaced			
3.	Used items replenished			
4.	Kits cleaned and organized			
5.	Inspection logs updated			
6.	First aid kit labels are intact and legible			

7.	Bandages and dressings are in good condition			
8.	Antiseptic wipes and solutions are present			
9.	Scissors and tweezers are clean and functional			
10.	Gloves are available and not damaged			
11.	Pain relief medications are within date			
12.	Eye wash solution is available and within date			
13.	CPR mask or shield is clean and present			

14.	First aid booklet or instructions included			
15.	All items are properly organized within the kit			

Further Comments & Action

