

all you need to know.

Qualification Specification

NCFE Level 2 Award in Principles of Fire
Safety for the Workplace (601/5651/X)

Issue 1 April 2015

Section 1

Qualification overview

About this qualification

The NCFE Level 2 Award in Principles of Fire Safety for the Workplace has been accredited by the qualifications regulators for England, Wales and Northern Ireland,¹ and is part of the Qualifications and Credit Framework (QCF).

This qualification forms part of a suite of qualifications which have been developed to provide learners in the workplace with a basic understanding of fire safety.

This qualification may be eligible for funding. For further guidance on funding, please contact your local funding provider.

Geographical coverage

This qualification has been regulated for use in England, Wales and Northern Ireland. We're able to provide the qualification specification and assessment materials in the Welsh and/or Irish language where requested and appropriate.

Things you need to know

- Qualification number (QN): 601/5651/X
- Aim reference: 6015651X
- Guided learning hours (GLH): 9
- Credit value: 1
- QCF level: 2
- Assessment requirements: externally set and assessed multiple-choice question paper

¹ The qualifications regulators (regulators) are Ofqual in England and Northern Ireland, and the Welsh Government in Wales.

Aims and objectives of this qualification

This qualification aims to:

- provide learners with an understanding of fire safety for the workplace.

The objectives of this qualification are to help learners to:

- understand the hazards and risks associated with fire in the workplace
- know how fire risk is controlled in the workplace
- understand the role of the nominated fire warden
- know the firefighting equipment that should be used in a fire and understand how it should be used.

Entry guidance

This qualification is designed for learners of any age who need to develop an understanding of fire safety for the workplace. It may be particularly relevant for new employees as well as nominated fire wardens, managers, team leaders and staff working in any area where there's a higher risk of fire.

There are no specific recommended prior learning requirements for this qualification. However, learners may find it helpful if they've already achieved a Level 1 qualification.

This qualification is suitable for learners aged pre-16 and above.

Centres are responsible for ensuring that this qualification is appropriate for the age and ability of learners. They need to make sure that learners can fulfil the requirements of the assessment criteria and comply with the relevant literacy, numeracy, and health and safety aspects of this qualification. Learners registered on this qualification shouldn't undertake another qualification at the same level with the same or a similar title, as duplication of learning may affect funding eligibility.

Achieving this qualification

To be awarded the NCFE Level 2 Award in Principles of Fire Safety for the Workplace, learners are required to successfully complete **one** mandatory unit.

Mandatory unit

- Unit 01 Principles of fire safety for the workplace (1 credit)

The learning outcomes and assessment criteria for this unit are provided in Section 3 (page 16).

To achieve the NCFE Level 2 Award in Principles of Fire Safety for the Workplace, learners must successfully demonstrate their achievement of all learning outcomes and assessment criteria of the unit as detailed in this qualification specification. Grades are not awarded.

Progression opportunities

Learners who achieve this qualification could progress to:

- NCFE Level 3 Award in Health and Safety in the Workplace
- Level 3 Award and Certificate in Fire Risk Assessment.

Exemption

Exemption allows learners to use evidence of certificated, non-QCF achievement deemed to be of equivalent value against the requirements of a qualification. However, there are no exemptions currently identified for this qualification.

Equivalent units

Some units have equivalent units identified against them. If a learner has achieved these units previously, they can use them towards achievement of this qualification. However, this qualification has no equivalent units identified.

Qualification dates

Qualifications on the QCF have review dates, operational end dates and certification end dates.

The qualification review date is the date by which we'll have carried out a review of the qualification. This date is shown on the qualifications page on our website www.ncfe.org.uk.

We review qualifications up to 18 months before their review date, working with sector representatives to make any changes necessary to meet sector needs and to reflect recent developments. In most cases we'll then extend the qualification, and set a new review date. If we make the decision to withdraw a qualification, we'll set an operational end date.

If we extend the review date then this will be shown on the qualifications page on our website www.ncfe.org.uk and approved centres will be kept updated.

The operational end date will only show on the Register if we've made the decision to withdraw a qualification. After this date we can no longer accept candidate registrations.

Section 2

Assessment and moderation

Assessment and moderation

How the qualification is assessed

Assessment is the process of measuring a candidate's skill, knowledge and understanding against the standards set in a qualification.

This NCFE Level 2 Award in Principles of Fire Safety for the Workplace is externally assessed.

External assessment

Each candidate is required to undertake an externally set multiple-choice question paper. This paper assesses knowledge aspects of this qualification sampled from the mandatory unit of the qualification, and consists of 42 questions. The assessment is administered by centre staff under examination conditions and will last for 45 minutes, which includes provision for candidate reading time. Questions are set and assessed by NCFE and focus on the knowledge and understanding requirements of this qualification.

The pass mark for the multiple-choice question paper is 70%. Candidates will be issued with one of the following grades:

- Achieved – candidates achieved higher than the set 70% pass mark
- Within 10% of achieving – candidates achieved between 60% and 69% but did not meet the required 70% pass mark
- Not Achieved – candidates achieved less than 60% so did not achieve.

Centres are free to choose the date, time and location of assessment. The assessment for this qualification is available as either a paper-based assessment or through our online assessment service.

If a candidate disagrees with the outcome of the assessment, then the appeals process can be invoked.

Section 3

Structure and content

Unit summary

Unit 01 Principles of fire safety for the workplace (F/506/9922)

In this unit learners will develop an understanding of the hazards and risks associated with fire in the workplace and how this is controlled. Learners will also understand the theory of managing fire using portable and fixed firefighting equipment, and the role of the nominated fire warden.

Guided learning hours: 9

Credit value: 1

Level: 2

This unit is **mandatory**

Unit 01 Principles of fire safety for the workplace (F/506/9922)

The learner will:

- 1 Understand the hazards and risks associated with fire in the workplace

The learner can:

- 1.1 Recognise the components of the fire triangle and how they combine to cause fire
 - 1.2 Recognise how the components of the fire triangle can be used to prevent fire in the workplace
 - 1.3 Give reasons for the causes of fire in the workplace
 - 1.4 Give examples of hazards, during or after a fire, including the products of combustion
 - 1.5 Give examples of the characteristics of fire and smoke spread
 - 1.6 Recognise potential consequences of fire in the workplace
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The learner will:

- 2 Know how fire risk is controlled in the workplace

The learner can:

- 2.1 Identify the different methods used to recognise and control fire risk
 - 2.2 Define the term 'means of escape' in relation to fire risk
 - 2.3 Name typical components for means of escape in relation to fire risk
 - 2.4 Define the duties of employers and employees relating to fire risk in the workplace
 - 2.5 Identify how to undertake a simple fire safety inspection in the workplace
 - 2.6 List the stages involved in a fire risk assessment
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**Unit 01 Principles of fire safety for the workplace (F/506/9922)
(cont'd)**

The learner will:

- 1 Understand the theory of managing fire in the workplace

The learner can:

- 1.1 Recognise types of fire which may occur in the workplace
 - 1.2 Give examples of methods of fire detection and raising the alarm
 - 1.3 Recognise the firefighting equipment that should be used with different types of fire
 - 1.4 Explain how portable firefighting equipment should be used safely
 - 1.5 Explain how fixed firefighting equipment should be used safely
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The learner will:

- 2 Understand the role of the nominated fire warden

The learner can:

- 2.1 Give examples of the role and functions of fire wardens in the workplace:
 - on a day-to-day basis
 - during an emergency
 - if they are not in their designated area(s) of responsibility when the alarm is raised
 - 2.2 Recognise the content of a fire safety briefing
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